

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, SEPTEMBER 13, 2018
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
AGENDA

- 1. Call Meeting To Order**
- 2. Roll Call**
- 3. Presentation of any Town Council Recognitions**
- 4. Consider minutes of previous meetings**
 - a. August 9, 2018 Town Council Minutes
 - b. August 9, 2018 Regulatory Review Committee Minutes
 - c. August 9, 2018 Finance Committee Minutes
 - d. September 6, 2018 Town Council Minutes
 - e. September 6, 2018 Regulatory Review Committee Minutes
 - f. September 6, 2018 Infrastructure & Property Committee Minutes
- 5. Receive and review correspondence and documents**
 - a. Downeast Transportation – August Ridership Report
- 6. Ordinances to Consider/Introduce**
- 7. Discussion Items** (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)
 - a. Councilor Reappointment – Paul Rabs
 - b. Former Fitness Center – ADAPT Plan recommendation/Church Project
 - c. Business Park Sign – Community & Economic Development Director Rich Rotella
- 8. Agenda Items**
 - a. To approve Resolve 2019-14 for roof repairs to the Public Safety Building
 - b. MMA Voting Delegate – Annual Meeting 10-3-18
 - c. To approve Resolve 2019-15 for sign replacement at the business park
 - d. To approve Resolve 2019-16 for the Camera System Upgrade
- 9. Resignations, Appointments, Assignments, and Elections**
- 10. Approval of Quit Claims, Discharges, and Deeds**
- 11. Town Manager Report**
 - a. Department Head Reports
- 12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits**
- 13. Discussion of Items Not on the Agenda for Council and Public**
- 14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting**
- 15. Adjournment**

4a

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, AUGUST 9, 2018
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
MINUTES

1. Call Meeting To Order

Meeting called to order by Mayor David Keene at 7:00 PM

2. Roll Call

Members Present: Mark Eastman, Paul Rabs, David Kee, David Keene, Peter Stewart, Paul Gauvin and Robert Carmichael, Jr.

3. Presentation of any Town Council Recognitions - None

4. Consider minutes of previous meetings

a. July 26, 2018 Town Council Minutes

Motion by Councilor Gauvin, seconded by Councilor Carmichael to approve.
Vote: 7-0.

b. July 26, 2018 Finance Committee Minutes

Motion by Councilor Gauvin, seconded by Councilor Carmichael to approve.
Vote: 7-0.

c. July 26, 2018 Regulatory Review Committee Minutes

Motion by Councilor Gauvin, seconded by Councilor Kee to approve. Vote: 7-0.

5. Receive and review correspondence and documents - None

6. Ordinances to Consider/Introduce

a. Second Reading – Chapter 13 Property Maintenance Standards

Jeff Hammond, CEO reviewed Chapter 13 changes.

Motion by Councilor Stewart, seconded by Councilor Gauvin to hold a public hearing at the next council meeting. Vote: 7-0.

b. Second Reading – Chapter 5 Building Codes and Standards

Jeff Hammond, CEO – discussed that the Town Had received a letter from Jill Johanning of Alpha 1 in regard to clarification of what building activities should require a permit.

Pearl Swenson - Senior Resource Committee – discussed ADA Codes, the \$500 grants that the town offers to help business with handicap accessibility, and other accessibility improvements that the town has made. She reviewed the AlphaOne letter and asked the Council to consider reinstating permits for some of the items identified in the letter.

Motion by Mayor Keene, seconded by Councilor Gauvin to send this back to Regulatory Review for discussion of the Alpha One letter. Vote: 7-0.

c. Third Reading – Chapter 12 Traffic & Safety

Jeff Hammond, CEO explained that a modification was proposed in article 3 regulations - sec.12-302; to allow overnight parking for 2 parking spaces based on terms of sale of the old Chamber office. It also addresses scooters on the walkway and makes clear that motorized scooters/devices for those with ability challenges are allowed in all location. Motion by Mayor Keene, seconded by Councilor Stewart to go to public hearing. Vote: 7-0.

7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)

a. Regulatory Review Committee Update – 8-09-18 meeting

Councilor Rabs – discussed an update on mobility devices, regulations on saw mills, which was sent back to the Planning Board; RV regulations for year round living which would require a contract between owner and the town, and that tiny houses on wheels should be considered.

b. Finance Committee Update – 8-09-18

Councilor Kee reported that the Town had received 4 bids for acquisition of two police cruisers

c. Legal Opinion – Town Code & Town Charter re: Employment & Council Service Town Manager reported that the in the Town Carter only full-time employees and their spouses are prohibited from serving on the Town council. Under Council Rules, Political Activities, no employees are allowed to campaign for office. A second legal opinion recommended making Council Rules consistent with the Town Charter as a way of reducing infringement on first amendment rights and to eliminate the conflict between the two documents. Motion by Councilor Gauvin seconded by Councilor Carmichael to send this to regulatory review committee to make Council Rules consistent with the Town Charter. Vote 5 – 1-1 (opposed Councilor Stewart, abstained Councilor Rabs).

Councilor Rabs asked to continue to serve on Fire/Ambulance while this process was ongoing. The Town Manager indicated that the conflict that existed created a problem for his candidacy for office, since the conflict for employment was not due to being on the council – but in running for another term which is what was not allowed for any employee.

Councilors Gauvin and Carmichael did not interpret the code this way, and believe that Councilor Rabs can continue to serve in both capacities

Resident Nancy Minott – Is concerned if we break rules of the Town Code or Charter that don't agree, but wonders if it is an emergency can the Council make a vote due to emergency nature of the item?

Councilor Carmichael believes that there is no clear understanding that it is not appropriate for Councilor Rabs to continue on the Fire Department.

Councilor Kee-section 2.08 supports the Council's right to determine the actions of its members.

Resident Mike Ormsby – asked if the rules had been changed since he had heard of the charter regulation but not the Town Code one. Councilor Stewart indicated that the rules had been in place since 1972.

Resident Pearl Swenson asked why the Council would take a chance on losing someone with experience and skills because of this.

Councilor Carmichael praised Councilor Rabs as being one of the most prepared and valuable councilors.

Motion by Councilor Gauvin, seconded by Councilor Carmichael to allow Councilor Rabs to continue on call ambulance driver/firefighter pending outcome of the Regulatory Review Committee process. Vote 6 – 1 (Stewart opposed)

d. **Non-binding referendum – Single Use Plastic Bag Ban**

The Town Manager indicated that she had been contacted by numerous people who wished to address this proposed item.

Resident Donna Smith indicated that to address concerns about bags without handles – she showed paper bags that have handles. Orono, Belfast & Bar Harbor all have single use plastic bag bans. Plastic particles are found in our water; and are a major source of pollution.

Resident Nancy Minot indicated that this item had been an item that was raised as a concern during the Heart & Soul process. She believes they are harmful to the environment and that we should take small steps to eliminate single use plastic bags.

Mike Ormsby believes that it should go out to referendum to vote - all townspeople have right to speak on the subject.

Resident Don White referred to an article Bangor Daily News in August about problems with plastic; and he also spoke with the City Manager Belfast who indicated there were no complaints about the plastic bag ban there.

Economic Development Director Rich Rotella suggested putting a container at the transfer station to collect single use plastic bags rather than put local businesses at a disadvantage.

Resident John Paul Lalonde believes that it is a matter of taking pride in the community and it would be a good thing for town.

Hans Krichies believes it would be very good for the town.

Ruth Crowley from Orland noted that Reny's department stores use paper bags.

Mary Jane Bush-believe that banning plastic bags can make a major change, and the Town should take leadership and move forward and vote tonight to support banning single use bags.

Paul Rabs thanked Heart & Soul and agree with a new article on the global level of impact from China compared to the United States. He noted that Hannaford has reusable containers as well as a choice of paper or plastic bags.

Councilor Carmichael stated that there are a number of issues - environmental, personal choice for people and that his preference would be a council vote.

Councilor Stewart believes it is an individual choice.

8. Agenda Items

- a. To approve Resolve #2019-09 to approve purchase of 2 police cruisers.

Motion by Councilor Stewart, seconded by Councilor Gauvin to approve. Vote: 7-0.

- b. To approve Resolve #2019-10 to approve the pier reconstruction bid.

Motion by Councilor Gauvin, seconded by Councilor Carmichael to approve. Vote: 7 – 0.

- c. To approve Resolve #2019-11 to approve a non-binding referendum question related to banning single use plastic bags for the November 2018 election.

Motion by Councilor Stewart, seconded by Councilor Gauvin. Vote: 1-5-1. In favor – Keene – Opposed Eastman, Rabs, Gauvin Carmichael, Stewart – abstained Kee.

Motion by Councilor Eastman, seconded by Councilor Carmichael to send back to regulatory review committee. Vote: Carmichael, Rabs, Kee, Eastman in favor, Opposed: Keene, Stewart, Gauvin. Motion passed.

9. Resignations, Appointments, Assignments, and Elections - None

10. Approval of Quit Claims, Discharges, and Deeds

- a. Deed for Sale of Map 52 Lot 28 to Rosemary & Mark Bamford

Motion by Councilor Gauvin, seconded by Councilor Stewart to approve. Vote: 7 - 0

Motion by Councilor Stewart, seconded by Councilor Gauvin to add an item to the agenda. Vote: 7-0.

Downeast Maine LLC - 1943 tax lien needs to be released

Motion by Councilor Gauvin, seconded by Councilor Stewart to approve. Vote: 7-0

11. Town Manager Report

a. Department Head Reports

b. Manager's report

The Manager's Report is hereby attached and made a part of the minutes. In addition, the Manager reported that Solar Panels are being installed on the town garage, the IT person met with Spectrum and a new part was installed and should stop the poor cable tv reception. The Marina cameras are working, and as a result of trucking on Bucksmills Road police are enforcing the provisions against truck weights over 34,000 unless going to a residential and have provided bonding and received a permit from the Town.

Councilor Kee noted that an article in the Wall Street Journal is a big deal for a small town, and people just might come to Bucksport.

12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits - No licenses

Chapter 13 & 12 - public hearings to be held at the next Council meeting.

13. Discussion of Items Not on the Agenda for Council and Public

Mr. Austin asked about a report on survey regarding drainage problem.

Mayor Keene said the Town should be receiving that information soon. The Town Manager indicated that the proposal was to construct the parking lot on the Nason lot and address the drainage issues that impact the buildings in front of that lot.

Jeff Hammond reported that Wilson Hall roof tower is showing signs of movement- and he has concerns of the tower collapsing as a result and that it is a safety concern. The Council directed the Manager to take steps to correct the problem.

Economic Development Director Rich Rotella presented a draft stage plan of the EPA grant ADAPT master plan that identifies potential development strategies. Councilor Eastman requested that the former fitness center area be on the next agenda for discussion.

14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting

a. Infrastructure Committee Meeting – Sign change, accessibility discussion – town dock at 6 p.m. on August 23rd.

Regulatory Review will be at 5 p.m., on August 23rd.

15. Adjournment

Motion by Councilor Gauvin, seconded by Councilor Eastman to adjourn at 9:10 p.m. Vote: 7-0.

Respectfully submitted,

*Kathy L. Downes
Council Secretary*

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**REGULATORY REVIEW COMMITTEE MEETING
6:00 P.M., THURSDAY, AUGUST 9, 2018
COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

MINUTES

1. Call meeting to order

The meeting was called to order at 6:05 p.m. by Chairman Rabs.

2. Roll call

Members present: Councilor Eastman, Councilor Rabs, Councilor Kee. Also present Councilors Gauvin and Stewart.

3. Chapter 12 – Traffic & Safety – regulations of scooters on Walkway

CEO Jeff Hammond presented updated language to address concerns that adaptive mobility equipment would be excluded from the walkway. This language will allow adaptive mobility equipment in all pedestrian areas of the community.

4. Regulations regarding sawmills

A local resident with a sawmill questioned why his small operation for cutting wood required permitting when anyone could cut and sell as much firewood as they chose from their property. CEO Jeff Hammond explained that he had received a complaint about the noise and determined that the person did not have a permit. The Committee suggested that this resident be invited to the Planning Board to discuss this matter.

5. RV Regulations – Year Round Occupancy

CEO Jeff Hammond presented language that would create a contract between the Town and a property owner for year round occupancy of an RV that would also be applicable to year round occupancy of a tiny home on wheels. This allows the Town to know what measures will be taken to address septic and safety issues without prohibiting the activity in the rural zone.

6. Adjournment

Motion by Councilor Eastman, seconded by Councilor Rabs to adjourn at 6:24 p.m.

Respectfully submitted,

*Susan Lessard
Town Manager*

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**FINANCE COMMITTEE MEETING
5:30 P.M., THURSDAY, AUGUST 9, 2018
COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

MINUTES

1. Call meeting to order

The meeting was called to order at 5:30 p.m. by Chairman Kee.

2. Roll call

Members present: Councilor Stewart, Councilor Gauvin, Councilor Kee. Also attending Councilor Eastman

3. Police Cruiser Bids

Police Chief Geagan presented information on Police Cruiser bids that had been received for the purchase of two cruisers. His recommendation was Quirk Ford of Augusta for a price of \$49,068 because both could be obtained in a short time frame. The low bidder by \$38 was Yankee Ford however those units would have to be ordered and are 30-120 days out for delivery. Motion by Councilor Stewart, seconded by Councilor Gauvin to accept the Chief's recommendation for purchase from Quirk Ford in Augusta and move it forward for Council approval. Vote 3-0.

4. Non-Municipal Agency funding policy

The Committee discussed the impact of TIF funding on some of the items that are related to economic development, capping the overall amount provided to all agencies and also capping any individual request. The Committee request that the Manager provide additional information related to past use of TIF funding for such requests as well as a recommendation for 'caps' for total and individual requests.

5. Adjournment

Motion by Councilor Stewart, seconded by Councilor Gauvin to adjourn at 6:02 p.m.

Respectfully submitted,

*Susan Lessard
Town Manager*

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BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, SEPTEMBER 6, 2018
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
MINUTES

1. Call Meeting To Order

The meeting called to order by Mayor Keene at 7:00 PM.

2. Roll Call

Members present: Mark Eastman, David Kee, David Keene, Paul Gauvin, Robert Carmichael, Jr. Absent: Peter Stewart

3. Presentation of any Town Council Recognitions - None

4. Consider minutes of previous meetings

- a. August 9, 2018 Town Council Minutes
- b. August 9, 2018 Regulatory Review Committee Minutes
- c. August 9, 2018 Finance Committee Minutes

This item was tabled because the minutes had not been provided prior to the meeting.

5. Receive and review correspondence and documents

- a. Maine Municipal Risk Management Dividend - \$7,327
Town Manager indicated that the dividend was based on positive claims experience for both property and casualty and workers compensation programs.
- b. Downeast Transportation – Ridership July 2018
Town Manager reviewed the monthly report which indicates the number of riders on both the shuttle and the taxi service.

6. Ordinances to Consider/Introduce

- a. Enactment – Chapter 12 Traffic & Safety

Motion by Councilor Carmichael, seconded by Councilor Gauvin to approve. Vote: 5 – 0.

- b. First Reading – Council Rules – Political Activities Section

The Town Manager reported that the Regulatory Review Committee had recommended changes to 11.11 to be consistent with the Town Charter for full time employees and their spouses to be prohibited from running for Town Council.

Motion by Councilor Gauvin, seconded by Councilor Eastman to hold a second reading and a public hearing on this item on September 27th. Vote: 5-0.

- c. First Reading – 2018-19 General Assistance Ordinance repeal & replace Appendices A, B, C and D and Appendix M

The Town Manager noted that annually the Town is provided with updates from the State with new General Assistance guidelines and Town/cities need to adopt them after a public hearing.

Motion by Councilor Gauvin, seconded by Councilor Eastman to hold a second reading and a public hearing on September 27th. Vote: 5 – 0.

7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)

a. Councilor Resignation – Paul Rabs

Town Manager indicated that the purpose of the item was to accept resignation, and to ask if the Council wished to appoint anyone in the interim.

Motion by Councilor Kee to accept, seconded by Mayor Keene. Vote 3-1-1 (Gauvin opposed, Carmichael abstained) Mayor Keene indicated that there was not a Council majority for the decision and the item was referred to the next meeting when Councilor Stewart would be present.

b. Regulatory Review Committee Update – 9-06-18 meeting

Councilor Gauvin reported that Chapter 2 had been discussed in regard to what employees could not run for Town Council, that Alpha One recommendations related to Chapter 5 changes were discussed and the CEO will come back to the next council meeting with information related to re-organizing items for which permits are not needed. The Committee also discussed single use plastic bags. A group of residents has formed a committee and plans on getting more information, doing public education, and then coming to the Council with a proposal.

c. Infrastructure Committee Update – 9-06-18

Councilor Carmichael reported that the Committee discussed replacing the outdated camera system on the waterfront for a cost of \$22,604.80 and that the Committee recommended moving forward with that project. The Committee also recommended the sale of Map33 Lots 66-67 to David Carlow for \$750 as an abutter to lots that have been in foreclosure for many years, and the Committee recommends including handicapped accessibility options when doing the permanent floating dock project for the town down. The Committee also reviewed a proposal that would alter a sign to allow banners on posts for both ends of Town. More information has been requested on this item.

d. Bucksport Middle School Floor Replacement

Jim Boothby, Supt of Schools discussed a project to replace the gym floor at the middle school. It has been a challenge since building has been built. There has been a defect in the floor from the beginning. The School Board had a study on the floor done and the recommendation is to replace the floor. The total estimated price is \$306,000. The school needs voter approval for the project. The school has \$75,000 toward the project and will need to finance the remainder. The Superintendent had a conversation about whether the Town could finance the balance of the project. This

would save the school the cost of a legal opinion and get a lower interest rate than they could get from a bank. It would also allow the Town to receive a higher interest rate than it currently does on investments.

Motion by Councilor Gauvin, seconded by Councilor Carmichael to authorize the Town Manager to work with the School Superintendent to come up with a financing agreement for the project. Vote: 5-0.

Resident Jim Morrison asked where payment for the \$225,000 would come from. Supt. Boothby indicated that it would be repaid from the annual school budget.

Councilor Carmichael indicated that this could benefit both the Town and the SAD.

Superintendent Boothby clarified that all RSU 25 communities will pay back funds through the school budget.

e. Camera Replacement Project

This item was reported on by Councilor Carmichael who indicated that the Infrastructure Committee was recommending that the project move forward.

SAD 25 IT Supervisor Jim Morrill explained that most of labor is in house and limits the cost to the town. Additional information for the cost of electric work at the Fort Knox Inn will be available for the next Council meeting when the project is considered. Without the electrical work – the cost is \$22,604.80. Morrison-can review Jim-No, just for police

f. Former Fitness Center – ADAPT Plan recommendation

The Town Manager reported that this item would not be discussed because Pastor Remick & the Church committee was not given ample notification of the meeting. It will be rescheduled for 9-13-18.

Councilor Gauvin asked why it was being discussed if the Town does not own the property. The Manager responded that this area was identified in the ADAPT plan as a Community fitness/workforce training location and that the purpose of the meeting would be to allow all sides to discuss it together.

8. Agenda Items

- a. To approve Resolve #2019-12 to approve final sale terms for 15 Central Street
Motion by Councilor Gauvin, seconded by Councilor Carmichael to approve. Vote: 5-0.
- b. To approve Resolve #2019-13 to approve sale of Lots M 33 L 66 & M 33 L 67
Motion by Councilor Gauvin, seconded by Councilor Eastman to approve. Vote: 5-0.

9. Resignations, Appointments, Assignments, and Elections

a. Appointment of Alternate Plumbing Inspector

Motion by Councilor Gauvin, seconded by Councilor Eastman to appoint Luke Chiavelli as alternate plumbing inspector through March 2019. Vote: 5-0.

10. Approval of Quit Claims, Discharges, and Deeds - None

11. Town Manager Report

The Manager's Report is hereby attached and made a part of the minutes.

Wednesday on Main has scheduled films at the Alamo for the next 3 weeks following the end of Main Street programming.

12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits

a. Set Public Hearing Date for General Assistance Ordinance Updates

Public Hearing set for 9-27-18.

b. Hold Public Hearing – Chapter 12 Traffic & Safety

The public hearing was opened by Mayor Keene.

Jeff Hammond CEO explained that it allows for overnight parking for two spaces in the parking lot behind the town office; plus allows motorized mobility devices on all pedestrian areas.

There were no public comments. The public hearing was closed.

13. Discussion of Items Not on the Agenda for Council and Public

Councilor Gauvin saw a picture in the paper and on TV of our Business Park and the sign needs to be replaced.

Community & Economic Development Director Rich Rotella reported that this item would be on the next agenda for sign replacement.

14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting

a. Infrastructure Committee Meeting – Safety Committee Recommendations

No date set since Councilor Carmichael will be out of Town for the next Council meeting.

b. finance committee

Thursday 13th at 6:30 PM

15. Adjournment

Motion by Councilor Gauvin, seconded by Councilor Eastman that the meeting be adjourned at 8:11 p.m. Vote: 5-0.

Respectfully submitted,

*Kathy L. Downes
Council Secretary*

REGULATORY REVIEW COMMITTEE MEETING
5:00 P.M., THURSDAY, SEPTEMBER 6, 2018
COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE

4e

MINUTES

1. Call meeting to order

The meeting was called to order by Councilor Gauvin at 5:00 p.m.

2. Roll call

Members present: Councilor Eastman, Councilor Kee, Councilor Gauvin

3. Chapter 2 Council Rules – Section 11 Political Activities & Employee Eligibility

The Committee reviewed two proposals for amendments to Section 11 in Council Rules related to the Political Activities section. The goal was for the Council Rules to be consistent with the Town Charter. There was considerable discussion between Committee members and Staff about whether there should be significantly expanded language or whether adding just language necessary to reflect the charter was appropriate. Motion by Councilor Gauvin, seconded by Councilor Eastman to recommend Option 2 which added the language "full-time employees and their spouses" to section 11. 11. Vote: 3-0.

4. Chapter 5– discussion of Alpha 1 recommendations

A number of members of the Senior Resource Committee were in attendance along with Jill Johanning from AlphaOne to question why building permits would not be required for such things as playgrounds, stairs, landings, etc. for buildings with a public use.

Permits would allow the Town to require compliance with codes related to the ADA.

CEO Jeff Hammond indicated that many of the items on the list are already required to get a land use permit and that adding a building permit is redundant. He also cited that the Maine Uniform Building & Energy Code has no criteria for some of the items that were on the list. Safety concerns were the highest priority cited by the group. After considerable discussion, the Committee requested that CEO Hammond review the list and identify for them which items would already have to obtain a land use permit and which would not. They will then review the lists and determine how to move forward.

5. Single Use Plastic Bag ordinance discussion

Resident Nancy Minott addressed the Committee. She indicated that a group of residents that are in support of further exploring a single use plastic bag ban for Bucksport has formed and come up with a plan for public education, and additional information gathering. They requested that the Town Council not hold a referendum on the issue at this time and that the group report back to the Council after they had done more research. It was also suggested that the group could work with retailer's organizations to come up with a plan that might be able to be implemented at the state level.

6. Adjournment

Motion by Councilor Eastman, seconded by Councilor Kee to adjourn at 6:05p.m.

Respectfully submitted,

*Susan Lessard
Town Manager*

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BUCKSPORT INFRASTRUCTURE & PROPERTY COMMITTEE MEETING
6:00 P.M., THURSDAY, SEPTEMBER 6, 2018
BUCKSPORT TOWN OFFICE

MINUTES

1. **Call meeting to order** – *The meeting was called to order at 6:05 p.m. by Councilor Carmichael*
2. **Roll Call**
Members present: Mayor Keene, Councilor Eastman, and Councilor Carmichael
3. **Camera Project Discussion**
Jim Morrill, IT manager for RSU 25 that provides IT services to Bucksport, presented a proposal to replace the existing camera system on the Waterfront and at the Town Office, and to add two cameras to the Fort Knox Inn. This system replaces an analog system with a digital system. The cost of the system would be parts only since our IT contract would cover installation by staff. Motion by Councilor Eastman, seconded by Mayor Keene to recommend approval to the Town Council. Vote 3-0.
4. **Request to purchase Map 33 Lots 66 & 67 David Carlow**
The Town Manager explained that these lots had been in foreclosure for many years. No taxes had been paid on them since they were sold as part of a tax foreclosure in 2010. Abutter to these lots, David Carlow offered \$750 for the two lots. The lots are landlocked and have access issues but abut his property and can be combined into one lot for tax purposes. Motion by Councilor Eastman, seconded by Mayor Keene to recommend approval to the Town Council. Vote 3-0.
5. **Town Dock accessibility proposal – CEO Jeff Hammond**
CEO Jeff Hammond presented a proposal that could make the Town Dock handicap accessible through the installation of floating ramps. Since the Town is in the process of looking at installing permanent town dock floats, it was suggested that considering ways to make a new dock handicapped accessible should be evaluated during that process. It was the consensus of the Committee to include handicap accessibility options in the engineering of the year round dock installation project.
6. **Proposed Changes to Town Sign allowing Banners**
CEO Jeff Hammond presented information related to modifying the Business Friendly sign near the mill to be able to also mount banners, similar to what is possible at the other end of Main Street. The Committee asked for additional information in regard to making such a display consistent with the existing one near the Bucksport/Verona Bridge. The CEO will come back to the committee with additional information.
7. **Adjournment**
Motion by Mayor Keene, seconded by Councilor Eastman to adjourn at 6:45 p.m.

Respectfully submitted,

*Susan Lessard
Town Manager*

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Downeast Transportaton, Inc.
PO Box 914, Ellsworth, ME 04605-0914
667-5796

Bucksport Shuttle Riders 2018

	August	YTD
Senior Center	0	10
Day Care	0	0
Health Center	0	10
Wen-Belle	7	18
Public Safety	0	0
Food Pantry	1	14
Knox Apts.	10	77
Credit Union	0	1
Main St	2	19
Gardner Commons	12	78
Drug Store	0	0
Family Medicine	0	5
McDonald's	0	0
Hannaford's	24	172
Rite-Aid	0	4
Hardware Store	1	6
Family Dollar	1	5
Eye Care	0	0
Other	0	0
TOTAL	58	419
Taxi Transfers	0	0
Tokens	2	18

Day	Date	Driver	Cab		
Time	Pick Up At	Dropping At	Amount	Tip	
10	DOWN EAST Transportation Inc PO BOX 914 E/1500th m Ave 04605				
From	City CAB 186 Parkview NE Bangor Maine 04401	Bucksport 8/2018	pd # 500.00 # 122.96	9/4/18	
8/1	922 399 milwakee rd 937 72nd st 952 Hamden	Hamden Hamden Lunchy matt			100.00
(1)	957 Hamden 1122 Hamden 1127 Post office 1153 Lunchy matt	399 milwakee rd Post office Lunchy matt 7 2nd street			
8/8	930 399 milwakee rd 950 Hamden	Hamden 399 milwakee rd			100.00
(5)	1005 Congo church 1005 Congo church 1020 Congo church	Edison Drive Edison Drive 6 mill st			
8/15	938 Bottle Redemption (3) 1022 Hamden 1031 Community Pharmacy	Hamden Community Pharmacy 7 2nd st			100.00
8/22	930 Crystal Lane (3) 1038 Lunchy matt 1107 Hamden	Lunchy matt Hamden Crystal Lane			100.00
8/29	930 399 milwakee 955 Crystal Lane	Hamden Lunchy matt			100.00
(7)	1005 Congo church 1015 Congo church 1020 Hamden	7 2nd street 6 mill st 399 milwakee			
Total:	1120 Lunchy matt	Rite Aid	Driver Over:		
Office:	1200 Rite Aid	Cash: Crystal Lane	Total	500.00	
Driver:		Cab Supplies:	Driver Short:		

To: Susan Lessard, Town Manger, Bucksport

From: Pastor Peter R. Remick
Bucksport United Methodist Church

Date: September 10, 2018

Re: Responding to the recent events

Thank you for sharing your information regarding the events that transpired during the week of September 3rd in relation to the AIM Property that BUMC is attempting to purchase as a future location for our church. While the events have created more questions than answers, the leadership of the church have decided to focus solely on the purchase process as it unfolds.

We understand other interests and desires are being voiced regarding how to best develop this area; the church feels that the spiritual fitness of our community is as important as the physical fitness. The vision we have for the property and what that vision will bring beneficially to the businesses that will be in the same area is very similar in the outcome. The church desires to create a facility that will be attractive to community groups as well as support the ongoing mission of current groups such as Alcoholics Anonymous, social service agencies, families in need of space for events/celebrations. The facilities will provide neighboring businesses space for meetings and potential events until such time their own facilities can accommodate. The church looks forward to being part of creating a "public green" area in the triangle that could be used for outdoor events and community gatherings similar or in compliment to waterfront events.

To further any discussion of the past events only creates more distraction that does not do any party to this process any good. We will proceed focusing on our plan, our vision and our hopes for how this can be a positive advancement for the church and the community. The church will continue with the town's normal process as we are able. Should this opportunity not come to fruition under the present circumstances, we will continue as we have been doing for three years, to examine all the possible options before us.

At this time, BUMC expects to only be present at future meetings as necessary and without voice unless information is requested by the Council. As the process unfolds, we will make due application to the planning board for consideration at the proper time.

If you would like further information, or members of the council would like to discuss our plans for the future, the church leadership will be more than accommodating.

Respectfully submitted,

Pastor Pete

8a

**RESOLVE #R 2019-14 TO CONTRACT FOR REPAIRS TO THE PUBLIC SAFETY
BUILDING ROOF**

Whereas, due to the deterioration of a section of the Public Safety Building Roof, and

Whereas, the Town seeks to repair the roof to a safe and stable condition

Whereas, the bids were submitted as follows:

GR Roofing	\$2,500
Roof Systems of Maine	\$2,195 (one day) – additional \$1,040 if second day needed
Hahnel Bros. Co.	\$4,890

Whereas, GR Roofing is the low bidder on a total project basis and meets the specifications required,

Be it resolved by the Town Council in Council assembled to contract with GR Roofing for public safety building roof repair in the amount of \$2,500 to be paid from Public Safety Building Reserve.

Acted on September 13, 2018

Yes ___ No ___ Abstained ___

Attested by Kathy Downes, Town Clerk



LEWISTON DIVISION — 46 STRAWBERRY AVE. • P.O. BOX 1160 • LEWISTON, MAINE 04243 • (207) 784-6477 • FAX (207) 782-9859

BANGOR DIVISION — 219 PERRY ROAD • BANGOR, MAINE 04401 • (207) 945-6476 • FAX (207) 945-0129

November 17, 2017

Bucksport Fire Station
89 Franklin Street
Bucksport, Maine 04416

RE: Roof Repairs

Attn; Craig Bowden

We propose to furnish all material, labor and equipment required to perform repairs on the roof system on the above referenced property located in Bucksport, Maine for the sum of:

Four Thousand Eight Hundred Ninety dollars and No/100 (\$4,890.00)

All work will be completed in accordance with the following outline specification:

- Caulk / Seal 15 lineal feet of Thru wall reglet flashing.
- Flash 3 EA existing roof curbs (18" x 18")
- Flash one Brick chimney.
- New copper Brick reglet flashing @ chimney.
- Strip in 100 lineal feet of existing roof seams with 9" EPDM cover strip.

Thank you for the opportunity to provide you with this proposal. If you should have any questions or concerns, please feel free to contact me.

If the terms and conditions of this quote re acceptable, please sign date and return for our files.

Signature _____ Date _____

Sincerely;
Hahnel Bros. Co.

David M. McLaughlin
Vice President

Roofing & Sheet Metal Contractors

GR Roofing Co., Inc.

14 Coffin Avenue, PO Box 3697, Brewer, ME 04412

Tel: (207) 262-5818 or 1-800-649-9557 Fax: (207) 262-5819

E-mail: RGoode@gwi.net www.grroofingcoinc.com



Date: May 16, 2018

Project: Roof Repairs

Bucksport Fire/Police Departments

89 Franklin Street

Bucksport, ME

To: Craig Bowden

Fire Chief

cbowden@bucksportmaine.gov

I am pleased to quote you my price of \$2500.00 to do the following repairs:

1. Clean reglet on hose tower and reseal approximately 25'.
2. Cap off two bathroom vents approximately 23" x 23" each – electrical disconnect done by town.
3. Install new counter flashing on chimney.
4. Fix corners on elevator shaft.
5. Reseal antenna wire going through brick wall.
6. Commercial Payment is due net 15.

Sincerely Yours,

Rick Goode

Owner/President

If accepted, please sign, date and return to office. Thank you.

Signature

Date

ROOF SYSTEMS OF MAINE

A TECTA AMERICA COMPANY

May 21, 2018

cbowden@bucksportmaine.gov

Craig Bowdon
89 Franklin Street
Bucksport, ME.

Re: Roof repairs.

Dear Craig,

We are pleased to quote you our price of **\$2,195.00** to complete as many repairs over the 3 roof sections (approximately 10,785 sq/ft) within one 8 hour day as specified below:

1. Set up Safety.
2. Properly wash existing membrane with applicable cleaner in areas of repair.
3. Prime clean areas of membrane for new flashing securement.
4. Properly flash conduit at elevator shaft location.
5. Properly flash compromised corners of elevator shaft penetrations.
6. Properly flash chimney and terminate with concrete pins and termination bar.
7. Install new reglet around chimney.
8. Properly flash and caulk roof to wall between truck bay and operations.
9. Caulk suspect areas of leaks and penetrations.
10. Inspect and clear roof drains for routing maintenance
11. Complete clean up of our trade.

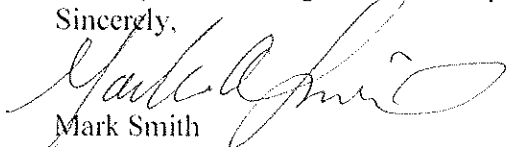
***Unforeseen circumstances of this repair may require 1 additional day. Please add an additional **\$1040.00** to the above proposal for a second day of labor for 2 men.

NOTE:

- **Repairs are not warranted.**
- **This repair excludes any drain replacement, roof replacement activities, masonry, and engineering, abatement, plumbing and electrical.**

Thank you for asking us to bid this project. If you have any questions please feel free to call.

Sincerely,


Mark Smith
Project Manager

Prices valid for 30 days from the above date.

Accepted By:

Date:



Maine Municipal
Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

86

MEMORANDUM

TO: Key Municipal Officials of MMA Member Cities, Towns and Plantations

FROM: Stephen W. Gove, Executive Director

DATE: September 4, 2018

SUBJECT: Voting Credentials for MMA Annual Business Meeting

The Maine Municipal Association Annual Business Meeting is being held in conjunction with the MMA Annual Convention and will take place on **Wednesday, October 3, 2018, at 1:45 p.m. in the Cumberland Room at the Augusta Civic Center**. The MMA Bylaws entitle each member community to one (1) voting representative.

Enclosed please find the ***MMA Voting Delegates Credential Form*** on which the municipal officers may designate their municipality's voting representative and alternate. We have also attached the Proposed Agenda for the MMA Annual Business Meeting for your reference. The current MMA Bylaws as adopted in 2013 will be available at the MMA Annual Business Meeting or may be viewed on the MMA website at:

<http://www.memun.org/public/MMA/Gov/bylaws.pdf>.

Please note that the MMA Executive Committee is not putting forth any proposed amendments to the MMA bylaws for this year. If you plan to be at the MMA Annual Convention and would like to have a Voting Delegate represent your municipality, please complete the MMA Voting Delegate Credential Form and return to our office by **Tuesday, October 2, 2018** or bring it with you to the MMA Annual Business Meeting. We have provided a self-addressed, self-stamped envelope for your convenience.

We look forward to seeing you at this year's 82nd MMA Annual Convention at the Augusta Civic Center. We have a great line up of speakers, workshops and networking opportunities at this year's convention. If you have any questions on this information, please contact Rebecca Lambert at 1-800-452-8786 or 623-8428 ext. 2307.

MAINE MUNICIPAL ASSOCIATION

VOTING DELEGATE CREDENTIALS

_____ is hereby designated as the official Voting Delegate and
(name)
_____ as the alternate voting delegate for _____
(name) (municipality)
to the Maine Municipal Association Annual Business Meeting which is scheduled to be held,
Wednesday, October 3, 2018, 1:45 p.m., at the Augusta Civic Center, Augusta, Maine.

The Voting Delegate Credentials may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.

Date: _____ Municipality: _____

Signed by a Municipal Official designated by a majority of Municipal Officers:

Name: _____ Position: _____

Or Signed by a Majority of Municipal Officers:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Please return this form no later than **Tuesday, October 2, 2018** or bring it with you to the MMA Annual Business Meeting. If mailing, send to:

**MMA Annual Business Meeting
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
FAX: 207-626-3358**

**Maine Municipal Association
Annual Business Meeting
Wednesday, October 3, 2018
1:45 – 2:45 p.m.
Augusta Civic Center, Augusta, Maine
Cumberland Room**

PROPOSED AGENDA

1. **Introductions and Welcoming Remarks** – MMA President Linda C. Cohen
(Mayor, City of South Portland)
2. **Approval of 2017 MMA Annual Business Meeting Minutes** – Linda Cohen
3. **Introduction of New Executive Committee Members** – Linda Cohen
4. **MMA President's Report** – Linda Cohen
5. **Executive Director's Report** – Stephen Gove, MMA Executive Director
6. **Other Business** (*comments from the floor*)
7. **Adjournment**

RESOLVE #R 2019-15 TO REPLACE THE HERITAGE PARK SIGN

Whereas, due to the deterioration of the existing sign at Heritage Park, and

Whereas, the Town seeks to replace the dilapidated sign, and

Whereas, the cost of a replacement sign has been researched for a long period of time, and

Whereas, Banner City Graphics is a local company capable of producing the needed sign,

Be it resolved by the Town Council in Council assembled to contract with Banner City Graphics for a replacement sign for Heritage Park for a cost of \$6,500 to be taken from Industrial Park Reserve.

Acted on September 13, 2018

Yes ____ **No** ____ **Abstained** ____

Attested by Kathy Downes, Town Clerk

8c



Lessard, Susan <slessard@bucksportmaine.gov>

Fwd: Heritage Park Sign

Rich Rotella <rich.rotella@bucksportmaine.gov>
To: Sue Lessard <slessard@bucksportmaine.gov>

Thu, Sep 6, 2018 at 2:10 PM

Sue,

Can I get this added to Finance Meeting for next week? This is to replace the existing deteriorating Buckstown Heritage Park sign.

Rich

Sent from my iPhone

Begin forwarded message:

From: bannercity <bannercity@roadrunner.com>
Date: September 5, 2018 at 12:51:52 PM EDT
To: "Rotella, Rich" <rich.rotella@bucksportmaine.gov>
Subject: Re: Heritage Park Sign

Hi Rich,

I'm sorry... I thought that I sent this over to you.

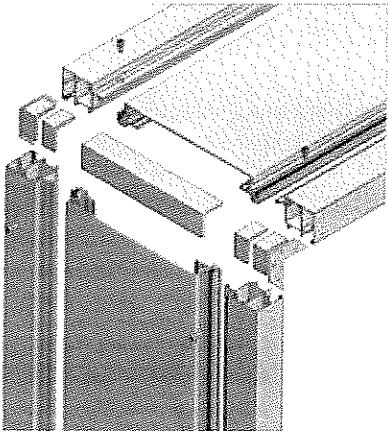
We would quote a 6' x 12' sign frame made out of extruded aluminum and finished in a bronze color. This frame will be double sided and have two 3/16" lexan faces with the town information and A side section with tenant names which would be changeable. The sign would fit over the existing posts and be compatible to the existing area. The advantage of this is the sign is that it is reachable for changes and it is weatherproof with a long lasting durability that is maintenance free. The cost of the sign and frame is 6,500.00 complete with imprinted message. The cost would not include the installation or removal and cutting of the existing sign posts.
Let us know if this fit the budget and I can work up a layout proof.

Thank you,

Kim Delbridge
Banner City Graphics
207-469-6242
bannercity@roadrunner.com

On Sep 5, 2018, at 8:32 AM, Rotella, Rich <rich.rotella@bucksportmaine.gov> wrote:

Kim,



Good morning. I hope all is well. I was wondering if you had the opportunity to come up with a quote for the sign replacement we had talked about earlier this summer for the Buckstown Heritage Park.

Thanks,

Rich

Richard Rotella | Community & Economic Development Director
Town of Bucksport, Maine | *Incorporated June 25, 1792*
50 Main Street | P.O. Drawer X | Bucksport, Maine 04416
207.469.7368 (office) | 207.469.7369 (fax)
rich.rotella@bucksportmaine.gov | www.bucksportmaine.gov

8d

**RESOLVE #R 2019-16 TO REPLACE THE WATERFRONT/TOWN OFFICE CAMERA
SYSTEM**

Whereas, due to the deterioration in service of the existing camera system on the Waterfront and the Town Office, and

Whereas, the Town is obligated by a legal agreement to provide additional camera coverage behind the Fort Knox Inn, and

Whereas, the current analog technology of the equipment causes diminished coverage and poor quality, and

Whereas, RSU 25 IT through contract with the Town of Bucksport can install the new camera system at a substantial savings,

Be it resolved by the Town Council in Council assembled to approve the camera system upgrade for the Waterfront and Town Office with funds for the Waterfront portion to come from Waterfront Reserve and the funds for the Town Office to come from Town Office Reserve.

Acted on September 13, 2018

Yes___No___Abstained_____

Attested by Kathy Downes, Town Clerk

Waterfront Camera System Upgrade

September 2018

I. Current System:

Current camera system is a mix of Air Gap Access Points transmitting surveillance data over the existing network. Existing cameras are analog and low resolution. Conversion of the analog signal to digital signal over our network has proven unreliable and has caused most cameras along waterfront to be ineffective. Recent incidents, such as theft from vendor at the Bay Festival, and recent agreement with the Knox Inn, have increased the awareness of the camera system inefficiency.

While evaluating the current system, I found the Air Gap Access Points reliable and functioning properly. However, the amount of data being transmitted over the system and the questionable performance of the analog to digital converter. Also, while reviewing recording for Bucksport Police Department, I found the video poor and of questionable usefulness after nightfall. There are also several areas along the waterfront not under surveillance. Examples of this lack of coverage include Flag Point, Marina parking lot, Marina docks, and central walkways.

II. System Considerations:

A. Network Throughput:

1. Modern network cameras use more network resources based on its megapixels and framerate.

Framerate reference:

<https://www.youtube.com/watch?v=W7LYhTPc-Nw>

B. Data Storage:

1. Data being received from the cameras needs to be centrally stored with redundancy. Hard drives will be RAIDed for duplication, which will reduce storage by one-half.

C. Cameras:

1. Usable cameras that produce identifiable images of persons and vehicles. This will lead us to cameras of 4 megapixels and higher. Minimizing the quantity of cameras, but maintaining or improving viewable coverages is an expectation.

III. Proposed Solution:

A. Complete New System:

The primary response to resolving the issues with the current system is to replace the entire system, top-to-bottom. This is the most expensive route, however offers the best opportunity to not just become current, but

open us to future planning for this system. Attached is the breakdown of the project sections and the costs. Below is the synopsis:

Recording	\$ 9,463.80
Cameras	9,771.00
Network	3,040.00
Other	<u>330.00</u>
Est. Total:	\$22,604.80

B. New System highlights:

1. 30 Days of video storage
2. Better camera coverage
3. Expandability: Can link multiple recording devices into one software.
4. Exceptional video & image clarity.

Waterfront Camera System

Recording	\$ 9,463.80
Cameras	9,771.00
Network	3,040.00
Other	<u>330.00</u>
Est. Total:	\$ 22,604.80

11a

TRANSFER STATION MONTHLY REPORT

MONTH August YEAR 2018

TRIPS 4 BUCKSPORT - TOTAL WEIGHT 150,340 LBS 75.17 TONS

SHIPPED

3 0 SORT RECYCLING TOTAL WEIGHT 26,140 LBS 13.07 TONS

4 LOADS OF DEMO TOTAL WEIGHT 40,060 LBS 23.03 TONS

0 LOADS OF METAL TOTAL WEIGHT 0 LBS 0 TONS

0 REFRIGERATORS TOTAL WEIGHT 0 LBS 0 TONS 0 UNITS

SHIPPED

9 BATTERIES

0 PROPANE TANKS

200 WASTE OIL - PUMPED GALLONS

1450 LBS - ITEMS GIVEN AWAY

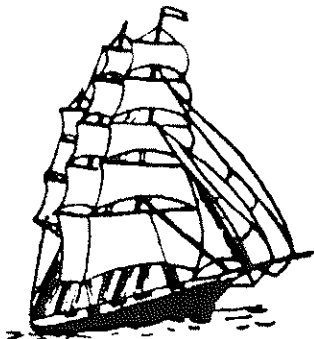
MONEY IN:

D M & J \$ 0

TRANSFER STATION \$ 1,552.90

TOTAL: \$ 1,552.90

Shipped E-waste
68-Tu's
31-monitors
254-Electronics



Chief Sean P. Geagan

BUCKSPORT POLICE DEPARTMENT

PUBLIC SAFETY BUILDING, 89 FRANKLIN STREET
P.O. BOX C-1, BUCKSPORT, MAINE 04416
(207) 469-7951/FAX (207) 469-3122

BUCKSPORT POLICE DEPARTMENT

MONTHLY REPORT

AUGUST 2018

Chief Sean Geagan:

In the month of August I have continued to work with our school department on security for the upcoming school year. I met with the IT director and made a trip with him to look at other schools and their security systems. I also met with the A team at RSU 25 and reviewed the safety plan for the coming year.

We are in the process of replacing our 3 cruisers in our fleet. We were scheduled to replace two in this years CIP program and we had a mishap this month which has pushed us to replace the three of them. I am glad to say that Officer Schmidt is ok and this situation could have been much worse had he not made the right decision in a split second.

I had the pleasure of meeting with gubernatorial candidate Shawn Moody this month at the town office. He was very impressed with the town and the plans moving ahead, along with how we have implemented our SRO program at the schools. He mentioned that our program should be a pilot program for the entire state.

I am pleased to welcome Mary Gallant as our new Animal Shelter assistant. Mary was interviewed and hired to fill this position this month. We are looking forward to her working at the shelter, Welcome Aboard!!!

The application process for our vacant patrol position has closed this month. We will be reviewing the candidates and filling this position in early September. We have recently filled this vacancy with Officer Marcel and he will be going back in the school in the coming weeks.

Sergeant David Winchester:

The Bucksport Police Department completed traffic enforcement details this month that were conducted with funds from the Bureau of Highway Safety. Sergeant Winchester applied for and received funding for the detail including \$6557.36 in funds to

conduct distracted driving details, \$1561.24 for OUI details, \$2594.22 for speed related details, and \$1949.58 for seatbelt details.

During these details, the patrol officers stopped a total of 280 vehicles, issued 120 summonses, and issued 337 traffic warnings. They also conducted a sobriety check point on Rt. 15 and checked 176 motor vehicles without a single OUI offense. There were two charges of minors in possession of alcohol.

The Hancock County Violent Offender Task Force had its 1st detail in August. The task force is designed to conduct warrant checks, bail and probation checks, drug court compliance checks and sex offender checks throughout the entire county. Sergeant Winchester has been working for nearly a year to put the team together and locate funding for the program. He has worked with Chief Geagan, Sheriff Scott Kane and the Hancock County Next Step to finalize the task force.

During the first detail, the team conducted 9 compliance checks and made 4 arrests. Two arrests were made in Blue Hill and two in Trenton. One arrest was for an outstanding felony theft warrant, 2 were for probation violations and one was a bail violation. All were transported to the Hancock County Jail.

Sergeant Winchester also conducted a bail check and probation check during his patrol shifts and both subjects were found to be in compliance with their conditions. He also conducted a domestic violence follow up that was a result of an aggravated assault incident on Rt. 15. Domestic Violence follow up interviews are conducted with the victims of all DV related incidents and are required per department policy.

Sergeant Winchester and members of the patrol staff conducted an investigation that resulted in the arrest of Kaleem Adnan (29 of Bucksport) for aggravated assault. During the investigation, a search warrant and arrest warrant was conducted. Adnan was arrested and charged with aggravated assault and was transported to the Hancock County Jail.

During his patrol shifts, Sergeant Winchester arrested Tiffany Abbott (34 of Hancock) on an outstanding warrant related to a drug violation and Peter Robbins (38 of Stockton Springs) on an outstanding theft warrant from Ellsworth. He also charged Steve Kane Jr. (27 of Bucksport) and William Grunwald (55 of Orland) for operating after suspension.

He also assisted Officer Chris Woodman by completing an arrest warrant for Jason Mann (38 of Bucksport) for violation of conditions of release and violation of protection order. Mann was later arrested and taken to jail on Officer Woodman's charges.

He is currently conducting investigations on the following offenses: drug offenses, missing person(s), sex offenses, computer crimes, elder abuse, theft and violation of bail.

Patrol:

The Patrol Division had 10 arrests, 33 citations and 174 warnings for a total of 217 violations. There were 425 CAD calls for police services this month. The Patrol Division handled 17 motor vehicle accidents. I have included a map of all the calls for service for the Police Department this month.

Officer Woodman had 38 violations, Sergeant Winchester 36 violations, ACO Joy had 3, Officer Marcel had 25 violations, Officer Fitch had 1 violation, Officer Lowe had 62 violations, Officer Schmidt had 34 violations, Officer Welch had 2 violations, Officer Sullivan had 2 violations, Officer Findlay had 3 violations, Officer Bishop had 7 violations, and ACO Joy had 3 violations. We had 2 parking problems this month. A partial list of complaints handled along with percentage of time spent for the month are attached to this report.

The following are all calls for service that were handled this month. Officer Woodman 55, Sergeant Winchester 37, ACO Joy 13, Officer Marcel 74, Officer Lowe 70, Officer Schmidt 93, Officer Welch 2, Officer Findlay 36, Officer Knight 29, Chief Geagan 6, Officer Bishop 33, Officer Sullivan 3, Officer Fitch 2.

The Department has six areas of crime that are reported each month to the uniform crime reporting system. These areas cover; Criminal Homicide, Forcible Rape, Robbery, Assault, Burglary and Theft. In the month of August we had 0 Criminal Homicides, 0 Forcible Rape, and 0 Robbery. We had 2 assaults, 1 burglary, we had 2 thefts, and we had a total of 5 cases this month. Cases can be cleared by an arrest or exceptional means. This means that the case was solved in one form or another. Keep in mind that cases from previous months that we clear will show up on this months report.

Dispatch:

In the month of August, the Dispatch Center made 7903 radio log entries. A partial list from the new system is attached to this report, this includes percentages. All of these calls are taken by the dispatch and put into the computer aided dispatch system and dispatch to the appropriate units. The dispatch center completed 32 burn permits this month all of these include meeting with individuals in the building to complete these; they completed 2 concealed weapons permit. They also completed Court Work, Payroll, and Purchase Orders for billing purposes along with answering all calls and greeting the public at the Public Safety Building. This department continues to be the lifeline of the town and they are very busy in all areas. The dispatch continues to work on scanning a lot of our documents in the dispatch center along with attaching them to the Spillman records management system.

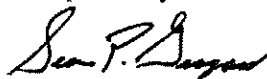
Animal Control:

In the month of August, Officer Joy handled 26 animal complaints. Officer Joy took in 11 cats from Bucksport, 2 dogs and 6 cats from Orrington, 3 cats from Winterport, He had 2 dogs and 1 cat reclaimed, and 5 cats were adopted and 4 cats were transferred to a different location.

Police Advisory Committee:

The Police Advisory Committee is on summer break.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sean P. Geagan". The signature is fluid and cursive, with the first name "Sean" and last name "Geagan" clearly distinguishable.

Sean P. Geagan
Chief of Police



Bucksport Police Department

Total CAD Calls Received, by Nature of Call

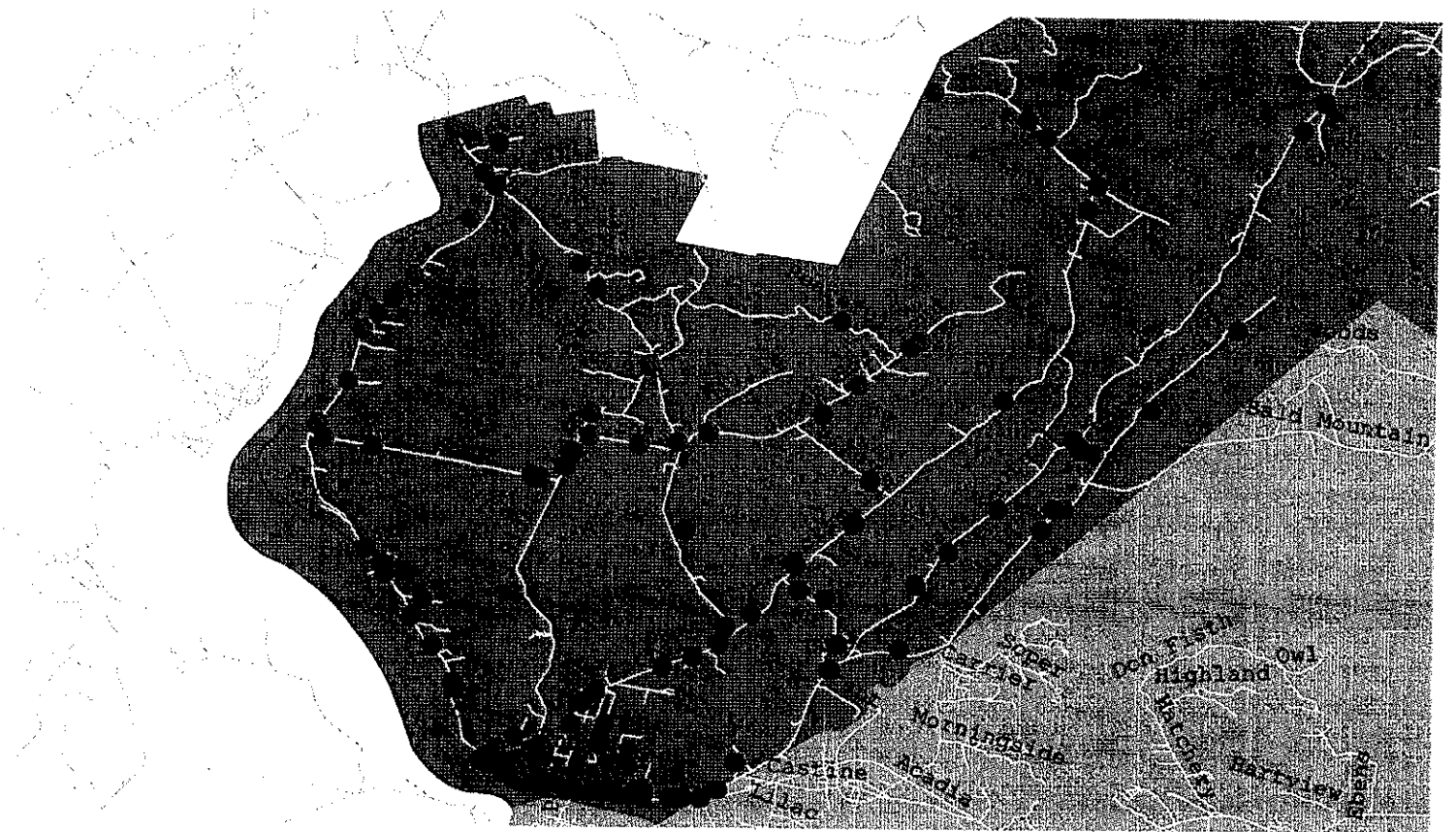
<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 Call	17	4.00
Agency Assistance	3	0.71
Assist Fire Department	2	0.47
Assist Law Enforcement	18	4.24
Assist Other	10	2.35
Alarm	13	3.06
Animal Problem	26	6.12
Bail Check	2	0.47
Burglary	1	0.24
Check well being	18	4.24
Citizen Requested Assistance	6	1.41
Neighborhood Dispute	1	0.24
Civil Problem	3	0.71
Concealed Weapons Permit	2	0.47
Deliver Message	1	0.24
Disabled/Stranded Motorist	2	0.47
Disorderly Conduct	9	2.12
Domestic Call	3	0.71
Drug Paraphernalia	1	0.24
DUI Alcohol or Drugs	2	0.47
Escort	2	0.47
Fire	1	0.24
Structure Fire	1	0.24
Found Property	6	1.41
Fraud	1	0.24
In Person/phone/text/internet	5	1.18
Information Report	19	4.47
Juvenile Problem	1	0.24
Lost Property	1	0.24
Medical Emergency	8	1.88
10-44 Subject	1	0.24
Motor Vehicle Complaint	21	4.94
Noise Complaint	4	0.94
All Court Paperwork	1	0.24
Parking Violation/Obstructing	2	0.47
Traffic Accident w/ Damage	14	3.29
Traffic Accident, w/ Injuries	2	0.47
Traffic Accident, w/ Injuries	1	0.24
Property/Business Check	3	0.71
Serve Protection Orders	1	0.24
Serve Subpoena	2	0.47
Any Special Detail	2	0.47
Attempted Suicide	1	0.24
Suspicious Person/Veh/Incident	20	4.71

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Theft	2	0.47
Threatening	1	0.24
Road Hazards (Sign/Signal/Debr	7	1.65
Traffic Violation	141	33.18
Traffic Stop	2	0.47
Trespassing	3	0.71
Criminal Mischief/Damage	3	0.71
Violation of Protection Order	3	0.71
Warrant Arrest	3	0.71

Total reported: 425

Report Includes:

All dates between '00:01:00 08/01/18' and '00:01:00 09/01/18', All nature of incidents, All cities, All types, All priorities,
All agencies matching 'BKPD'



TO: SUSAN LESSARD, TOWN MANAGER
FROM: JAY LANPHER, PUBLIC WORKS DIRECTOR
SUBJECT: AUGUST 2018 MONTHLY REPORT
DATE: SEPT 5, 2018

The month of JULY saw the Public Works crew spending days working on the following projects:

- 3 days maintaining street signs and patching
- 2 days sweeping streets
- 12 days filling gravel shoulders
- 1 load of trash hauled to JRL from the Transfer Station this month
- 3 loads of trash hauled to EMR in South West Harbor
- 3 days stockpiling gravel
- 4 days spent mowing roadside and cemeteries
- 1 day paving cross pipe on Town Farm Road

The new shoulder machine attachment has proven its worth this month. Over ten miles of shoulder has been filled and compacted with almost zero wash outs from several heavy rain events since the work was completed. Myself and the crew are very happy with the results.

**Community & Economic Development
August 2018 Activities
Submitted by Rich Rotella**

Economic Development:

I had the opportunity to attend a total of 18 on and off site meetings during the month of August. I had 3 business meetings with potential new businesses to Town. The closing for 52 Main Street took place with Knox Masonry taking ownership of the building.

Marina/Town Dock:

The pier reconstruction project was put out to bid and awarded to Gardner Concrete with the project expected to start on October 1st and last roughly 2-3 weeks.

Waterfront:

The 3-person crew stayed right busy through the month of August. In September, we will back down to Ron 5 days a week with assistance as needed from one of the other members of the crew.

TOWN OF BUCKSPORT
CODE ENFORCEMENT/PLANNING OFFICE
REPORT
August, 2018

PERMITS ISSUED

13 building/land use permits were issued, including 4 new dwellings (including the town's first tiny house), 1 change of use for recreational lodging, 1 change of use for a salon, 1 home-based business, 1 addition and the rest for accessory structures.

7 plumbing permits were issued, including 4 for septic systems.

ADDRESSING ACTIVITY: No activity

BOARD OF APPEALS ACTIVITY: No activity

PLANNING BOARD ACTIVITY

The planning board did not have any new business, but did discuss with a local realtor a proposal to occupy the former fitness center at 3 River Road with a church. The board also discussed allowing sawmills in the rural areas of town and allowing campers to be lived in year-round.

ENFORCEMENT ACTIVITY

- (July) Sent a letter to a camp owner on Jacob Buck Pond informing them that their proposed recreational lodging business could not be approved until the dwelling was provided with a legal septic system.
UPDATE: Owner has decided to not continue with their plans to operate a recreational lodging business.
- (July) Sent a letter to a Central Street property owner about garbage nuisance conditions on their unoccupied property.
UPDATE: No response received. A second letter will be sent.
- (July) Sent a letter to a property owner conducting a recreational lodging business on their School Street property without a permit. The owner responded by contacting me and will be applying for the required permit.
UPDATE: The owner submitted an application and a permit was issued.
- (July) Sent a letter to a property owner conducting a recreational lodging business on two State Route 46 properties without a permit. No reply has been received.
UPDATE: An enforcement action will be taken due to the lack of response from the owner after 3 attempts to contact them.
- (July) Sent a letter to a Bucksmills Road property owner informing them that their long-standing violations concerning the occupancy of their mobile home are expected to be finally resolved by the end of August. Further court action may become necessary if that doesn't happen.
UPDATE: The owner has informed me that all remaining work will be completed by late August or early September, as soon as their contractor can schedule the work.
- Sent a letter to a property owner on State Route 46 regarding concerns about reported unsafe conditions in their home healthcare business. The owner replied with a letter stating that they have temporarily discontinued their business for personal reasons.
- Sent a letter to a Second Street property owner about nuisance conditions on the property. No response received yet.
- Sent a letter to a Williams Pond Road property owner about nuisance conditions. The letter was returned with no forwarding address. Attempts will continue to contact the owner or other responsible party.

- Emailed the owner of the Edison Drive Mobile Home Park to inform them of a complaint about unsanitary conditions attracting rats. The owner responded by asserting that there are no unsanitary conditions. A site visit did not reveal any nuisance conditions that would attract rats.
- Received a complaint about unsanitary living conditions on an Upper Long Pond Road property. Conducted a site visit and the owner, who is living temporarily in a camper, demonstrated that he is collecting his waste and is not dumping it on the ground.
- Issued a notice of violation for nuisance conditions at a Mount Olive Heights property. A vacant dwelling is filled with garbage and trash, and the building is unsecured.

OTHER ACTIVITY

- Updated information on the town's website.
- Worked on updates to ordinances.
- Attended a Regulatory Review Committee meeting and Council meeting.
- Drafted a proposal for an ADA-compliant gangway for the Town Dock.
- Drafted a proposal for displaying banners at the west end of Main Street.
- Posted warning signs at Wilson Hall to alert the public of safety risks. Made arrangements for a crane company to partially remove the cupola.
- Participated in discussions with the contractor for the town pier replacement project.
- Conducted plumbing and occupancy inspections.
- Put up banners.
- Typical office work maintaining records, answering calls and emails, meeting with citizens, answering questions, providing copies of documents.

Bucksport Fire & Rescue

August 2018 Monthly Report

Calls	August	FYTD
EMS	82	161
Fire	16	32
Inspections	4	9
Fire Permits	31	64
EMS Calls/Extra Crew	7	12

Projects & Personnel

- Several of our members have been out delivering the new address signage that we purchased with the excess FEMA funding from the smoke alarm grant. In the process, we are also delivering any alarms to those residences that did not reply to our calling card that we left during the initial phase of the program, which included more than 800 homes. We will also be installing the street signs on each road delineating each "100 Block" address, indicating where you are on that particular road.
- Our staff has been working on the logistics in preparation for another FF I & II course to be held here in conjunction with the school system. Our first year was successful and we were able to hire 2 new call members after they completed the program and graduated from high school. We would be in great shape if we were able to acquire just 1 or 2 new firefighters each year through this program and other communities would also be able to find trained personnel if these students move to other areas after graduation.

Training

- Fire Training was postponed due to severe weather and thunderstorms.
- EMS crews participated in a classroom lecture presented by Dr. David Saquet from the Emergency Department at EMMC. His topic of the night was respiratory issues and Capnography, a tool utilized to examine the effectiveness of respiratory quality. It allows EMS crews to determine if the patient's ventilations are adequate to sustain life and also shows the quality of EMS manual respirations during CPR. If the results show ineffective breathing and perfusion by the patient or the crew's respiratory efforts, then we can change the techniques being utilized.
- Rescue training consisted of Boat & Water Rescue Techniques which was held at the Silver Lake boat landing. Crews split into different groups and trained on boat handling and safe victim retrieval from the water, proper usage of water rescue suits, proper techniques to be utilized with our water & ice rescue sled and more. The new boat motor issue appears to have been simply a proper "break-in" period and has been working properly since.
- We also continue to train the new employees on driving the apparatus as well as the boat. All but one of the new call personnel have completed the required orientation and ambulance operations and are now participating in responding to emergency calls.

Grants

- We have delivered over a thousand detectors to area communities that we acquired through the FEMA Grant with excess funds. Several pallets of alarms were dropped off to the Orland & Orrington Fire Departments for distribution to their residents, as we have automatic mutual aid with those communities. We have also taken several hundred units to other Hancock County departments for dispersal in their response areas.